



City of Troy
City Clerk's Office
500 West Big Beaver
Troy, Michigan 48084
(248) 524-3331

<http://www.troymi.gov/clerks>

(APPLICATIONS MUST BE FILED AT THE CITY CLERK'S OFFICE)

INSTRUCTIONS FOR PEDDLER'S LICENSE

- Food Truck Applicants must provide: **(1)** Permission letter from business owner. **(2)** Addresses of locations food trucks will be operating.

- Submit the completed Peddler's License Application (**TYPED OR PRINTED**) to the City Clerk's Office with the following:
 - (1)** Recent head-and-shoulders picture

 - \$24.00 NON-REFUNDABLE** Application Fee (cash, debit card, check or money order made payable to the "City of Troy")

- The City Clerk's Office accepts the completed application and processes the applicant's fingerprint. The City Clerk will forward the application to the Police Department to conduct the background check. Processing time varies, but could be as much as 4-6 weeks.

- If the Applicant is approved, the Peddler's License fee **MUST** be paid at the City Clerk's Office **before** peddling or operating food trucks may begin. **

The Peddler's License fees, payable at the time of issuance, are as follows:

\$ 20.00 per week
\$ 40.00 per month
\$100.00 annually (expires 12/31 of each year).

**Chapter 74, Section 7, of the Troy City Code, states that "no person shall engage in the business of peddler without first obtaining a license therefore." Section 11 of Chapter 74, states "A copy of the permit or license must be carried by each solicitor or peddler. Solicitation or peddling without a valid permit or license or a copy of the permit or license is a misdemeanor, punishable by a fine of up to \$500.00, 90 days in jail, or both." Also, Section 20 of Chapter 74, states "No peddler or solicitor shall enter onto property which has posted a "No Solicitation" sign, or its equivalent, or whose address is at that time on the Do-Not-Knock Registry."

City of Troy APPLICATION FOR PEDDLER'S LICENSE

DO-NOT-KNOCK REGISTRY WEBSITE: TROYMI.GOV/DONOTKNOCKLIST – Daily Updates

APPLICATION FEE: \$24.00

LICENSE FEE: \$20.00/Week; \$40.00/month; \$100.00/year

Date _____

Name _____ Phone # _____

Present Address _____
Street Address City State/Zip

Mailing Address _____
Street Address City State/Zip

Email _____

Race _____ Sex _____ Birth Date _____ Height _____ Weight _____

Hair _____ Eyes _____ Scars / Marks / Tattoos _____

Drivers Lic. # _____ State _____

Soc. Sec. # _____

Nature of Business _____

Employed by _____ Phone _____

Address _____ Contact Person _____

What is to be sold? (Please be specific) _____

Length of time to be active in Troy _____ Hours _____ to _____

Area(s) to Solicit _____

Vehicle: Color _____ Year _____ Make _____ Model _____

License # _____ State _____



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Where is product manufactured _____

Where is product stored _____

How will delivery be made _____

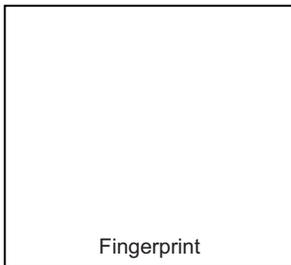
Have you ever been convicted of any felony or misdemeanor? Yes No

If Yes, list **ALL** charges _____

(attach a separate sheet if needed; list in order of newest to oldest)

Date _____	Location _____	Disposition _____
Date _____	Location _____	Disposition _____
Date _____	Location _____	Disposition _____
Date _____	Location _____	Disposition _____

I hereby certify that the forgoing information is complete and true.



Applicant's Signature

Approval of this application is determined by the Police Department

Please make sure both pages of this 2 page application **MUST BE** completed and returned to the City Clerk's Office for processing.